

# INTERNAL QUALITY ASSURANCE CELL(IQAC)

HENRY BAKER COLLEGE, MELUKAVU

HBC/IQAC/2018-19/02

## MINUTES OF THE IQAC MEETING

held on 03/08/2018, Friday at 3.00 Pm. in Principal's Office

Chairman: Dr. Gireesh Kumar G.S., Principal

### Members Present the Meeting

1. Dr. Gireesh Kumar G.S., Principal
2. Prof. Korah Jacob
3. Dr. Disha V J.
4. Dr. Santo Jose
5. Prof. Shinu Thomas P.
6. Dr. Nisha Joseph
7. Mr. Aravind Shaji
8. Ms. Archana P.
9. Mr. Gopu Surendren
10. Mr. Reno Reese

### Agenda of the Meeting

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Mentoring Activities 2019-20
3. Feedback form all stakeholders - student, parent, alumni, Parent and employer.
4. Excellence Day 2019
5. Green Initiatives
6. Remedial Classes
7. Orientation Classes
8. Any other point with permission of the chair

### Decisions of the Meeting

1. Approved the minutes of the last Meeting.
2. Decided to give directions for Start Mentoring Works with new "Jyothirgamaya"
3. Decided to Collect feedback from the stake holders.
4. Decided to organize Excellence day celebration for this academic year on 4<sup>th</sup> August 2018
5. Decided to devise green initiatives under the title Green Campus Drive: green audit, Waste management, Thumboormuzhy Compost pit, Rain Water Harvesting, Water Recharging, LED bulbs, Solar Panels, and Tree Plantation Drives- HBC CLOUD and Nakshatravanam.
6. Decided to give directions for starting remedial classes
7. Decided to arrange orientation classes for all second and final year Programmes.
8. Decided to give directions for using students' uniforms

The meeting ended up with 4.00 PM.

  
**Prof. Korah Jacob**  
Co-ordinator, IQAC



  
**Dr. Gireesh Kumar G.S.**  
Principal

**PRINCIPAL**  
**HENRY BAKER COLLEGE,**  
**MELUKAVU**